

# DEPARTMENT OF ENVIRONMENTAL QUALITY

## DIVISION OF ENVIRONMENTAL RESPONSE AND REMEDIATION

### UST BRANCH

#### FY 2005 End of Year Report

- I. Contaminated LUST sites will be cleaned to levels that are protective of human health and the environment.

**Measures:**

- a. Review and closeout 130 LUST sites between July 1, 2005 and June 30, 2005.<sup>CPM H5</sup>

**STATUS:** *109 LUST sites closed*

- b. Develop project schedules for state lead sites. Proceed according to project schedules toward site cleanup and closure.

**STATUS:** *Sites are proceeding according to projected schedules and budgets.*

- c. Increase the percent of confirmed LUST sites cleaned up and closed out.

**STATUS:** *88.9% of all confirmed releases have been closed.*

- d. Monitor and evaluate the impact of MTBE on groundwater in Utah

**STATUS:** *Ongoing. Two staff attended the ITRC MTBE training in Denver, CO in December 2005. Two staff attended NGWA MTBE training in San Francisco, CA in May 2005.*

- II. Prevent releases of hazardous and toxic substances into the environment

**Measures:**

- a. For all subgoals under this goal, update report on progress towards goal quarterly.<sup>CPM H2 H5</sup>

**STATUS:** *Ongoing*

- b. Conduct or insure completion of leak detection inspections at 100% of the facilities throughout the state by June 30, 2005.

**STATUS:** *97% of facilities inspected*

- c. 80% of inspected facilities in substantial compliance with leak detection requirements after 60-day inspection follow-up.<sup>CPM H2</sup>

**STATUS:** *81% of inspected facilities in substantial compliance with leak detection*

- d. 90% of inspected facilities in substantial compliance with operational requirements after 60-day inspection follow-up.

**STATUS:** *88% of inspected facilities in substantial compliance with operational requirements*

- e. Identify facilities that remain in non-compliance with release detection & operational requirements two months after the inspection date and initiate appropriate compliance actions.<sup>CPM H2</sup>

**STATUS:** *Notice of Intent to Revoke and Orders sent as needed.  
592 speed memos  
58 Notice of Intent to Revoke  
35 Orders*

- f. 95% of operational facilities have current Certificate of Compliance by June 30, 2005.

**STATUS:** *96.4% of all facilities have a Certificate of Compliance*

- g. Track effectiveness of various leak detection methods, including undetected releases, false alarms and inconclusive results.

**STATUS:** *Data collected as part of inspections and spill reports*

III. Program development and continuous improvement for efficient and effective cleanup of LUST sites

**Measures:**

- a. Prioritize potential UST enforcement actions by July 31, 2004, and update priority list quarterly.

**STATUS:** *UST enforcement actions prioritized at least quarterly*

- b. Meet with stakeholder groups, i.e., UST Advisory Task Force

**STATUS:** *Met with PST Fund consultants, UST Advisory Task Force, and hosted the 14<sup>th</sup> Annual State Fund Administrators Conference.*

- c. Process claims through Executive Secretary (UST) signature within 30 days of receipt.

**STATUS:** *Average PST Fund processing time is 30 days.*

- b. To cost recover state money used to investigate, abate and /or cleanup LUST sites, where the RP is unknown, unwilling, and/or unable, increase the number of cost recovery actions initiated, funds recovered, and settlement agreements completed from the previous fiscal year.

**STATUS:** *Total of \$1,685,144 collected during fiscal year. Staff worked with AG's office on the finalization of several consent agreements.*

- c. By March 1, 2005, develop a guidance document for project managers on the use of Natural Attenuation at LUST sites.

**STATUS:** *Public comments received and evaluated. Document finalized and available on web site.*

#### IV. Employees

- 1. Provide employees clear guidance and direction to successfully fulfill their responsibilities.

**Measures:**

- a. Negotiate performance plans, consistent with strategic goals and objectives, with specific measurable performance criteria for all staff, by June 30, 2004.

**STATUS:** *Standard completed*

- b. Conduct informal 1 on 1 performance evaluations quarterly for all staff to discuss status of assigned projects to provide feedback and direction. Formal review by June 30, 2005.

**STATUS:** *Informal reviews performed on an on-going basis*

#### V. Implement measures to allow for employee development

**Measures:**

- a. Develop a training needs list by October 1, 2004.

**STATUS:** *Standard completed. 21 out of state training opportunities occurred throughout the year.*

- b. Recognize staff for specific exemplary performance in customer service, individual task accomplishments, teamwork, and support for Department Mission, Vision, and Operating Principles.

**STATUS:** *7 Class Awards, 31 On-the-Spot Awards, 10 Shirts, and 5 Administrative Leaves were granted*

- c. If funding allows, provide training for all employees, appropriate to experience and need of each person, and provide at least one training opportunity for each staff member by June 30, 2005.

**STATUS:** *Out of state and in state training opportunities were offered during the year*

#### VI. Customer service

- 1. Improve customer service by conducting proactive public communication and education activities.

**Measures:**

- a. Publish bi-annual Newsletter by November 2004 and May 2005.

**STATUS:** *Standard met. Issues published in September and April.*

- b. Each project manager will perform 15 site visits to LUST sites in order to provide customer assistance to owners.

**STATUS:** *203 site visits performed during the fiscal year*

#### VII. Determine and evaluate budgetary requirements to manage a viable UST program

**Measure:**

- a. Complete budget for staffing, equipment, travel and organizational needs by November 11, 2004. Review budget status within 30 days after the end of each quarter.

**STATUS:** *Budget reviewed monthly*

#### VIII. Enhance policy makers' (Legislature, other Elected Officials, and Boards) Understanding of Environmental Issues

- 1. Keep the Solid and Hazardous Waste Control Board informed of important and relevant information regarding the UST program

**Measures:**

- a. At each SHWC Board meeting, prepare relevant information for Board members on environmental policy issues.

**STATUS:** *Tank updates provided monthly to the Board*

IX. Coordination with local health departments (LHD) and local governments

1. Provide adequate oversight of local health departments.

**Measures:**

- a. Review contract performance with LHDs by December 1, 2004 and May 15, 2005.

**STATUS:** *Contract reviewed in person with each LHD*

- a. Conduct semi-annual inspector training by December 31, 2004, and June 30, 2005.

**STATUS:** *Inspector training held November 3, 2004, and March 14, 2005. Staff continues to provide one-on-one leak detection training for LHD inspectors on an ongoing basis.*