

PERFORMANCE PARTNERSHIP AGREEMENT (PPA) FY 06
Between
THE UTAH DIVISION OF DRINKING WATER (STATE)
And
REGION 8 U.S. ENVIRONMENTAL PROTECTION AGENCY

Preamble

This is a performance partnership agreement between the Utah Division of Drinking Water hereinafter referred to as “State” and the Drinking Water Program within the Environmental Protection Agency’s Region 8 office, hereinafter known as “EPA”. The purpose of this agreement is to ensure, to EPA’s satisfaction, that the delegated drinking water programs are satisfactorily administered.

Maintain Core Programs

The State will maintain and implement the core programs, as required by federal and state statutes and rules, and as reflected in program authorizations and other formal agreements.

Maintain National Databases

The State commits to properly transfer data into regional and national data systems, where federally required data fields are kept current, and that the data is entered accurately and pursuant to definitions and policy. The State commits to maintain its database and assist, when requested to do so and as resources are available, those responsible for the national database. This includes data entry, quality assurance and data validation for assuring timely and complete updating of information for the purpose of data retrieval by EPA staff and managers. (UEOS enhanced oversight item).

The State commits to transmit water system inventory information, bacteriologic and SWTR violation and enforcement data to SDWIS within 45 days after the end of each calendar quarter. The State commits to quarterly chemical violation reporting within 45 days after the end of each quarter with the condition that SDWIS-FED accepts total replacement of violations. If SDWIS-FED does not accept total replacement of violations, the State will upload chemical violations no later than May 2006.

EPA will assist the State in obtaining electronic submission of data from EPA/State certified laboratories in form and format specified by the state.

The State will ensure that 100% (20% per year) of data for all NTNCWSs includes lat/long data (with mad code data) in the SDWIS inventory (CWSs data should already have been corrected).

For systems identified on the SNC lists, the State will look at all the violation and submit SDWIS “return to compliance” information where applicable.

Implementing New EPA Rules

State will ensure new regulatory violations are tracked and reported to SDWIS the quarter after occurrence. When final guidance is issued, the State will start working on implementing reporting requirements. EPA Region 8 commits to provide the State the SDWIS reporting mechanism as soon as it's available from EPA HQ, prior to any new regulatory implementation date, if possible. If the State does not have an approved primacy package for any new rule the State commits, for rules that are enforceable by EPA, to provide EPA a list of violators within 60 days of identifying noncompliance. If EPA does not provide feedback on new primacy packages within 90 days of receipt, the State will assume that primacy has been granted and will proceed accordingly.

TCR/SWTR

The State will provide to EPA an updated list of all systems that are required to filter under the SWTR, but are not yet filtering. Additionally, the State will report those violations to SDWIS-Fed. For those still on compliance schedules, the State will provide the schedule from the enforcement document to EPA. If any systems are not under compliance schedules, the State will provide for each system a rationale and the proposed state action and time frame for securing an enforceable compliance schedule. The State will identify any additional actions and the time frames for completing assessments of groundwater under the influence of surface water, and the systems for which such assessments need to be completed.

The State will identify any additional actions and the time frames for completing assessments of groundwater under the influence of surface water, and the systems for which such assessments need to be completed.

Safe Drinking Water Act Enforcement

The State commits to annotating the quarterly SNC lists, and will return the annotations to EPA within 30 days of receipt of the list and periodically thereafter as appropriate.

The State commits to either a) conduct formal enforcement, as appropriate, or b) refer the system to EPA for enforcement on all unresolved SNCs within 6 months of becoming identified as an SNC.

The State commits to providing EPA a copy of all settlement agreements for systems identified as SNC's, both administrative and judicial, including penalty calculations (documenting gravity and economic benefit calculations) and any penalty justifications. These will be provided no later than October 31, 2005.

The State commits to continue to work with EPA to revise the State enforcement escalation policy submitted in FY05 and implement it immediately following receipt of favorable comments from EPA. This would include updating the State IPS to include SWTR, including GUI failure to filter and DBP, violations.

The State shall report on the status of lead response actions taken by community and non-transient non-community water system whose 90th percentile tap samples have exceeded the lead action level. This report shall be provided to EPA by May 1, 2006.

Safe Drinking Water Enforcement Oversight

The State agrees that EPA will use the Uniform Enforcement Oversight System (UEOS) for evaluating the State's enforcement performance in FY 2006. The State will be given the opportunity to reconcile the national database information and review a draft report of the assessment before the enforcement evaluation is finalized in FY 2006.

The State commits to cooperate with EPA and provide access to State PWS files and data if EPA conducts an enforcement audit at the State office.

The State commits to conducting sanitary surveys every 3 years (or 33.3%) for community surface water systems and every 5 years (or 20%) for non-community surface water and ground water systems; some unplanned surveys may be necessary for violation follow-up. The State commits to a goal of completing sanitary survey reports within 90 days of completion of fieldwork. The State agrees to provide copies of up to 25 sanitary survey reports after the end of the State FY for the purpose of conducting the uniform enforcement state oversight evaluation. The State commits to uploading the FY05 sanitary survey data (including compliance assistance visits and formal enforcement follow-up visits using the new codes) to SDWIS Fed by November 1, 2005 to enable EPA to access the data prior to the oversight evaluation.

The State commits to submitting EPA/State Performance Partnership Agreement products in a timely manner. (UEOS enhanced oversight item)

**DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF DRINKING WATER
FY 2006 GOALS**

MISSION STATEMENT:

To protect the public against waterborne health risks through education, assistance, and oversight.

ENVIRONMENT

DEQ STRATEGIC GOAL

Establish clear, implementable criteria that define excellence in environmental quality, including standards for air, water, and soil, and for activities in pollution prevention, clean-ups, emissions reductions, public education and cost effectiveness of controls.

Measures:

- a. Necessary statutes, rules, and guidelines exist.
- b. Regulated customers understand and follow criteria.
- c. The non-regulated customers perceive DEQ programs as fair and protective of health and the environment.

Promote a balanced, sustainable relationship between economic development and environmental quality.

Measures:

- a. Stakeholders participate in the development and implementation of environmental policies and programs.
- b. Over time, evaluate environmental and public health improvements in relation to Utah's economic development.

Provide leadership in Utah, the western region, and nationally on environmental policy and protection.

Measures:

- a. Evaluate the results of DEQ participation in targeted state, regional and national policy and regulatory discussions. Identify objectives of participation and achievement of objects.

- b. Success of legislative, budget, and policy initiatives identified and supported by DEQ.

DDW STRATEGIC GOAL

To maintain superior drinking water quality and meet the current and future water demand through ensuring adequate facilities, source protection, Safe Drinking Water Act (SDWA) implementation, timely assistance, and incorporate Utah needs into national policy. Our ultimate goal is to have zero Not Approved public water systems.

Measures:

- a. Percentage of community water systems with approved ratings.

STATUS: 95.76%

- b. Percentage of population served with approved ratings.

STATUS: 99.85%

- c. Number of completed source protection plans implemented by drinking water systems.

STATUS: 484 systems with completed plans

- d. Percent of population of community water systems with ground water or surface water protection programs.

STATUS: 95%

- e. Percent of the population served by community water systems that receive drinking water that meets all applicable health-based drinking-water standards through effective treatment and source water protection.

STATUS: 91.17%

- f. Percent of the population served by community water systems that receives drinking water that meets health-based standards for those requirements with which systems need to comply:

As of December 2001: **2006 Target:** 92% **2008 Target:** 95%

As of January 2002 or later: **2006 Target:** 75% **2008 Target:** 80%

STATUS: 91.17%

- g. Percent of community water systems that provide drinking water that meets health-based standards for those requirements with which systems need to comply:

As of December 2001: **2006 Target: 96% 2008 Target: 95%**
As of January 2002 or later: **2006 Target: 75% 2008 Target: 80%**

STATUS: 90.11%

- h. Percent of source water areas (both surface and ground water) for community water systems that will achieve minimized risk to public health. **2006 Target: 60% 2008 Target: 50%**

STATUS: 93.44%

DDW Annual Goals

- 1. Complete, maintain and enhance the SDWIS database.

Measures:

- a. Complete the data migration from DMAC to SDWIS by September 30, 2005.

STATUS: Completed on June 30, 2006

- b. Perform parallel testing of SDWIS and DMAC during the September – November 2005 time period.

STATUS: Completed on June 30, 2006

- c. Become SDWIS conversant in the September – December 2005 time period.

STATUS: Completed on June 30, 2006

- d. Be totally SDWIS functional by January 1, 2006.

STATUS: Completed on June 30, 2006

- e. It is agreed between Region 8 and Utah Drinking Water Program:

- 1. Utah will ensure all newly entered enforcement actions are linked to violations in SDWIS.

STATUS: done for the February, May, August and November reports

- 2. Utah will work on determining the latitude and longitude for the 8 community sources and 4 NTNC sources that currently don't have the

data. Utah will also upload the information with appropriate MAD codes into SDWIS-FED

STATUS: *The latitude and longitude was determined for 38 more sources.*

3. Utah will negotiate with EPA shortly after each rule is promulgated on the proper division of responsibilities. If EPA produces SDWIS-STATE software sufficient for Utah to upload the software and train and test on it, Utah will track and report violations to EPA.

STATUS: *done with the Stage 2 and LT2 rules*

4. Utah will in the migration to SDWIS-STATE process attempt to do a serious all inclusive effort to identify and correct all “return to compliance” situations.

STATUS: *The Division has made attempts to do this and there are still some bugs to work out*

5. After Utah is fully implementing SDWIS-STATE (projected to be around April or May 2006, and after EPA’s SDWIS-FED database accepts total replacement violation and enforcement data, Utah will ensure that quarterly data will be submitted to EPA covering violations and enforcements of all rules.

STATUS: *Done quarterly for TCR and DBP rules, will be done for the first time in February 2007 for all other rules.*

6. If EPA’s Drinking Water Academy’s ESS software enables it, Utah will report all sanitary survey and compliance site visits to EPA.

STATUS: *Partially done in November 2006. A more complete report will be done in February 2007*

7. Utah acknowledges that on October 1, 2005 EPA will only accept data consistent with the new schema. Utah will do all that it can to be compliant with this new schema for reports submitted after October 1, 2005. Utah approach to accomplish this is as follows: 1. Between October 1, 2005 and completion of our SDWIS-STATE migration efforts, Utah will transfer the data to EPA using a process that involves transferring data from the State’s legacy system into SDWIS-STATE and then using SDWIS-STATE to transmit the data to EPA. If in the event that initial submittals fail, Utah will continue to work on resolution until we are successful. 2. After completion of migration efforts, Utah will transmit data to EPA using SDWIS-STATE directly.

STATUS: *The Division has reported in the new schema since November 2005.*

2. Develop a public education paragraph to be used in future CCR's that explains the do's and don'ts of cross connections issues for water utility customers.

Measures: Brett & Mike M

- a. Develop an appropriate paragraph of language by July 1, 2005.

STATUS: *Completed*

- b. Insert the prepared paragraph into the RWAU/DDW CCR template by August 31, 2005.

STATUS: *RWAU has the paragraph and is going to insert it into their template.*

- c. Develop CCR Rule changes and complete the rule making process by January 31, 2006.

STATUS: *Not done. This has to be coordinated with other rule filings currently in progress.*

- d. Incorporate the changes at Utah's Rural Water Association annual conference in February 2006.

STATUS: *This is scheduled to be done for the conference in February 2007.*

3. The Compliance Section will evaluate EPA's Groundwater Rule and formulate an implementation plan.

Measures:

- a. By June 30, 2006 the Section will develop an implementation plan covering:
 - 1) Training for water utility personal and state staff.
 - 2) State Rule writing.

STATUS: *EPA finalized the rule on October 11, 2006 – Utah is still evaluating it.*

4. Implement the Arsenic rule strategy.

Measures:

- a. Finalize a State Based Arsenic rule by August 1, 2005.

STATUS: *Rule adopted in Utah on September 13, 2005.*

- b. By July 1, 2005, identify systems that have not received the Arsenic Rule Compliance training.

STATUS: *Done*

- c. Schedule needed training and complete the training by September 30, 2005.

STATUS: *Done*

- d. The Compliance Section will evaluate Exemption applications and present them to the Drinking Water Board at the Board's February 2006 meeting.

STATUS: *All systems not meeting the new arsenic standard have obtained an Exemption or have gained compliance with the new standard.*

- e. The Engineering Section will review, approve and issue operating permits according to rule.

STATUS: *On going.*

- f. By April 1, 2006 the Compliance Section will initiate enforcement action against non-complying systems.

STATUS: *Enforcement is not needed due to compliance or receipt of an Exemption.*

- 5. The Compliance Section will evaluate EPA's DBP stage 2 and LT2ESWTR Rule and formulate an implementation plan.

Measures:

By June 30, 2006 the Section will develop an implementation plan covering:

- 1) Training for water utility personal and state staff
- 2) State Rule writing.
 - a. During the months of July and August 2005 DDW will prepare guidance and training materials in cooperation with major water utility players regarding the requirements of the IDSE portion of the rule
 - b. During the month of January and February 2006 DDW will provide training regarding the IDSE rule and respond to questions from utilities.

STATUS: *Training is on-going. The Board authorized taking a proposed Stage 2 and LT2 rule to rule making on December 8, 2006.*

- 6. The Compliance Section will evaluate the changes to the Lead/Copper Rule and formulate an implementation plan.

Measures:

- a. By June 30, 2006 the Section will develop an implementation plan covering:
 - 1) Training for water utility personal and state staff
 - 2) State Rule writing.

STATUS: *EPA has not finalized their changes and the Division is waiting until it is finalized.*

7. The Compliance Section will work with the State Health Laboratory to: a) improve upon the completeness and timeliness of reporting: IOC, VOC, Pesticide and Radionuclide data, b) encourage the Bureau of Laboratory Improvement to incorporate a rule requiring certified bacteriologic laboratories to automatically forward data to DDW and the appropriate local health department and c) encourage where ever possible the electronic reporting of data by all certified laboratories and if BLI is unwilling to address mandatory reporting, d) write a DDW rule requiring water systems to contractually require Labs to send data to DDW.

Measures:

- a. DDW will continue to attend the monthly DEQ/DOH laboratory coordination meeting and as appropriate, bring up the issues identified above.

STATUS *The Division has been represented at the meetings.*

- b. Following a change in management at DOH laboratory DDW staff will meet to discuss the possibility of a BLI rule.

STATUS: *The meetings were held, but little progress was made. An alternate strategy may be necessary.*

- c. By December 31, 2005, DDW will evaluate if a DDW rule is required.

STATUS: *An alternate strategy will be necessary.*

CUSTOMER SERVICE

DEQ STRATEGIC GOAL

Both internally and externally operate as a customer-oriented agency by focusing on customer service, building trust and problem solving through cooperative efforts.

- Recognize that customers include the regulated community, stakeholders, co-workers and all interested parties.
- Make timely decisions and act on them.

- Improve coordination with internal and external customers.
- Provide effective communication, timely and accurate information, and clear direction to customers.
- Encourage public involvement and informed decision making.
- Involve customers in the rule making process.
- Work with customers to solve problems.
- Utilize partnerships and stakeholder forums to solve environmental and public health problems.

Measures

- a. Decisions and services provided within mutually agreed upon time frames which best meet customers' needs, and provides appropriate environmental protection.
- b. Customer service feedback.
- c. Customer input and feedback during informal and formal stages of rule making.

DDW STRATEGIC GOAL

Maintain an atmosphere of trust between the Division and the Division's customers through timely, accurate and courteous exchanges of information.

Measures

- a. Customer feedback to Department and Division.
- b. Meet established review or response periods.

DDW Annual Goals

8. Make improvements to the Division's Web Site, so that customers can more easily find what they are looking for.

Measures:

- a. By July 31, 2005 put a survey on the website soliciting ideas from customers as to how easy the website is to follow and for suggestions of information groupings, categories and category titles that would be easier to follow when they are trying to access documents, forms, information, etc on the website.

STATUS: *A solicitation was made, however no comments were posted on the web.*

- b. By December 31, 2005 redesign the website so that customers can better understand how to make their way through the website to get to the documents, forms, information, etc. they are looking for.

STATUS: *The redesign is about 85% complete.*

9. Implement an electronic document management system.

Measures:

- a. Purchase hardware with FY05 funds by June 30, 2005.
- b. Support Department implementation team with software purchase recommendations by July 15, 2005.
- c. Convene Division implementation team by May 1, 2005.
- d. Division implementation team to evaluate business process change needs to support EDM and make recommendations to DDW management by July 1, 2005.
- e. DDW begins implementation efforts (software training, hardware setup, business changes) by August 1, 2005.

STATUS: *This is a work in progress. The Division should make major strides on this project during the period of March 2007 – June 2007.*

10. Effective inter-departmental communication (DNR, DOH).

Measures:

- a. Email DDW staff and DWB on issues they would like to see improved/discussed/changed between DDW and Department of Natural Resources and Department of Health by September 1, 2005.
- b. Evaluate responses, identify concerns, and Email them to the two Departments/Divisions that are potentially impacted by issues by October 1, 2005.
- c. Begin working on issues by November 1, 2005.

STATE BASED REGULATION OF ENVIRONMENTAL PROGRAMS

DEQ STRATEGIC GOAL

Administer programs and priorities to reflect the unique conditions of Utah. Programs will be administered at the state or local level, wherever appropriate. Actively influence non-delegated federal programs to reflect Utah needs.

- a. Primacy is achieved and maintained in those environmental program areas in which it is determined to be in the best interest of the state to receive federal primacy.
- b. Utah Issues and DEQ concerns are reflected in state, regional and national environmental policies.

DDW STRATEGIC GOAL

Administer programs and priorities to reflect the unique conditions of Utah. Programs will be administered at the state or local level, whenever appropriate. Actively influence non-delegated federal programs to reflect Utah needs.

DDW Annual Goals

- 11. Develop and adopt revisions to Utah’s Disinfection Rule and create companion guidance document(s) for Rule R309-520-14.

Measures:

- a. By July 1, 2005 complete draft revisions to the Ultra-violet, Ozone, Chlorine dioxide, and Sodium hypochlorite and Calcium hypochlorite subdivisions of the Disinfection Rule.

STATUS: *There is a draft of the UV rule which is under review. A draft of the Ozone rule is being developed. The draft Chlorine Dioxide rule has been written and waiting for the other rules to be completed. , and Hypochlorite rules have yet to be started.*

- b. By August 1, 2005 complete draft revisions of companion guidance documents to the aforementioned rule changes.

STATUS: *The Division is waiting on EPA for source documents concerning these types of treatment. EPA has yet to complete any guidance documents.*

- c. By July 1, 2005 provide staff and customers, including the Utah Water Alliance, the opportunity to review and comment on the draft Rule revisions and the companion guidance documents as soon thereafter as possible.

STATUS: *The UV draft has been circulated amongst the UWA for review. The other rules have not progressed to a point that they can be circulated for review.*

- d. Present the proposed rule changes and companion guidance documents to the Drinking Water Board for review and approval at its September 9, 2005 meeting.

STATUS: *The amended rule will be taken to the Board once all components have been completed.*

- e. Complete the rule making process by January 31, 2006.

STATUS: *The amended rule will be taken to the Board once all components have been completed.*

- 12. Have the Sanitary Survey QAT direct the implementation of the PDA/ESS processes and procedures and propose rules incorporating missing pieces in the IPS rule.

Measures:

- a. The team will complete Sanitary Survey training using the PDA by August 31, 2005 and report to Management any DDW staff, District Engineers and/or Local Health Department staff who still need training by September 15, 2005.
- b. The team will propose a methodology and instructions to enable the transfer of historic IPS Sanitary Survey information into the new SDWIS database by July 1, 2005.
- c. The Division staff will complete IPS transfer data entry by October 31, 2005.
- d. The team will evaluate rule elements where there is not a corresponding element in the IPS rule. The team will further develop proposed changes to the IPS rule to incorporate the missing elements by December 31, 2005.
- e. The team will receive input from surveyors and updates from EPA's Drinking Water Academy on changes to the PDA/ESS process and implement improvements, including automation of downloads and uploads from SDWIS to PDA and from PDA back to SDWIS by June 30, 2006.
- f. The team in cooperation with the SDWIS development team will investigate further automation to enable District Engineers and LHD's to perform the uploads and downloads via the web.

STATUS: *Training was held, inventory data is downloaded from SDWIS to PDA's and survey data is able to be uploaded from PDA's into SDWIS. Rule changes were presented to the Board on December 8, 2006 and the Board authorized that the Division proceed with rule making.*

- 13. Obtain accurate location data for more public water sources.

Measures:

- a. Obtain locations for 75% (28) of the Community water sources that do not have locations (from a total of 1995 sources in Community systems). This may be accomplished by a combination of sanitary surveys, new source review data, and digitizing. Complete by April 30, 2006.

STATUS: *Exceeded our goal by locating 38 sources in community systems.*

- b. Obtain locations for 50% (8) of the NTNC and NC water sources that are planned or in use that do not have locations (from a total of 771 sources in NTNC and NC systems). Complete by April 30, 2006.

STATUS: *In progress, we've retained existing data and continue to upgrade the quality of it with newer technology based readings. We also continue to obtain locational data from sanitary surveys, from digitized source protection maps, and as new system and source information is submitted for review.*

- c. Develop simplified instructions for using the two types of GPS receivers. Complete by May 31, 2005.

STATUS: *Completed*

- d. Distribute a monthly list of public water supplies for which we do not have location data. This is intended to encourage surveyors to obtain location data during sanitary surveys. The first list will be distributed by May 31, 2005.

STATUS: *This task is on-going and is being done.*

- e. Implement the standard DAD location form on the DAD New Source Review page. Complete by May 31, 2005.

STATUS: *In progress*

- f. Transfer all source location data to SDWIS/State. When SDWIS/State is implemented it will be the database of record for all location data. Complete by December 31, 2005.

STATUS: *Completed.*

- 14. Complete digitizing of all source protection zones through the UIC grant, or 100 sources if we do not receive the grant.

Measures:

- a. Assist AGRC and WQ with application for UIC grant. If we receive this grant, then work with WQ to prioritize the zones to be digitized, and provide zone maps to AGRC for digitizing. We should know the grant status by July 20, 2005, and we will discuss the number of zones to be digitized this year based on when we receive the funding and how fast AGRC can do the digitizing work.
- b. Develop a process for in-house heads-up digitizing. We should develop our own process so that we can make updates as protection zones are modified by water suppliers. Complete by August 31, 2005.

- c. Work with the electronic document management team to implement a large-format scanner for heads-up digitizing. Timing of this step depends on when we receive the large-format scanner. Complete by April 30, 2006.
- d. If we do not receive the UIC grant discussed in Measure a, then our goal is to digitize zones from 100 source protection plans. Complete by June 30, 2006

STATUS: *All tasks completed September 2006*

- 15. Review pump test requirements for wells with respect to rating well yields and recommend a revision to rule.

Measures:

- a. By December 31, 2005 review pump test requirements for wells, determine what criteria should be used for well capacity rating (e.g. 24-hour test at 1.5 times rated capacity), and determine if rule should be revised.

STATUS: *Done*

- b. Present proposed rule to Drinking Water Board at first Board meeting in 2006.

STATUS: *Done*

- 16. Develop DAD to work with SDWIS database.

Measures:

- a. By July 31, 2005 have a comprehensive list of what information and files need to be in DAD, including source protection, new source review, plan review and operating permits, financial assistance programs, other rule oversight and records not yet programmed into SDWIS, water system facility records that do not fit into SDWIS, etc. unless any of the selected categories have been developed in SDWIS by that date or are nearly developed.

STATUS: *Done.*

- b. Develop DAD and links between DAD and SDWIS. Develop enough links for a reasonable amount of testing by September 30, 2005.

STATUS: *Done.*

- c. By October 31, 2005 have a schedule of dates for completing pieces of the DAD database and links with SDWIS.

STATUS: *Done.*

- d. By February 1, 2006 or two months after completion of SDWIS database, whichever is later, have DAD and links with SDWIS completed.

STATUS: *Done.*

PARTNERSHIP WITH FEDERAL, STATE, LOCAL AND TRIBAL GOVERNMENTS

DEQ STRATEGIC GOAL

Improve the effectiveness and efficiency of statewide delivery of environmental services by strengthening relationships with all levels of government.

- Work with federal, state, local (including local health departments), and Tribal governments and provide information to plan for and manage the environmental impacts of growth.
- The Environmental Services Delivery Plan (ESDP) delineates roles and responsibilities, joint goals and objectives, and establishes accountability between DEQ and local health departments and local governments.
- The Performance Partnership Agreement (PPA) delineates roles and responsibilities, joint goals and objectives, and establishes accountability between DEQ and EPA.
- Focus on teamwork and partnership in identifying and resolving problems.

Measures:

- a. Key problems identified by government partners are addressed and solutions developed and implemented.
- b. Effectiveness of the Environmental Service Delivery Plan in developing a state/local partnership, coordinating delivery of services, and obtaining adequate resources.
- c. Effectiveness of the Performance Partnership Agreement in developing a state/federal partnership, coordinating delivery of services and obtaining adequate resources.
- d. Evaluation of the effectiveness of the Agreement program in accomplishing the goals of the partnership for delivery of services and obtaining program resources.

DDW STRATEGIC GOAL

Administer program and priorities to reflect the unique conditions of Utah. Programs will be administered at the state or local, whenever appropriate. Actively influence non-delegated federal programs to reflect Utah needs.

DDW Annual Goals

17. Provide capacity development training/education per SB60 requirements.

Measures:

- a. Evaluate the requirements of SB60 and the capacity development (CD) program requirements and present a list of recommendations to management by August 31, 2005 for accomplishing goal.

STATUS: Completed

- b. Based on management feedback develop a program by October 15, 2005 for providing CD training/education.

STATUS: Completed. CD coordinator has made presentations to the Board and two presentations at League of Cities and Towns conferences.

18. Assist LHDs to implement an ordinance to regulate non-public systems (less than 15 connections and/or less than 25 people).

Measures:

- a. Send copies of various already adopted ordinances to CLEHA by May 1, 2005.

STATUS: This item has been placed on the CLEHA's agenda for their March 8, 2007 meeting. In anticipation of that meeting Ken B will contact Rod Costlett and Jeff Coombs for copies of their ordinances.

- b. Offer to assist CLEHA in working on draft "model" ordinance at their quarterly meetings.
- c. Offer to attend Board of Health meetings for LHDs when they are in the adoption phase of the ordinance process.

Division of Drinking Water - FY 06 Core Activities

Category	Activity	Responsibility
Philosophy, Culture	Customer service oriented	All
	Implementation of DEQ Operating principles	All
	Actively seek feedback from our customers	All
	Maintain good communication and partnerships with all of DDW's customers	All
	Effective inter-section communication	All
	Effective inter-divisional communication	All
Staff	Ensure staff are technically trained to accomplish mission	All
	Reward and recognize employees for excellent work	All
	Serve on national and state committees	All
	Employee job ownership/employee empowerment	All
	Secretaries forward calls to the proper staff member or agency	All
IT, Gov e-business	Internet homepage maintenance	All
	SDWIS data reporting	Compliance
	DMAC database	Compliance
	Automate water treatment plant report transmission	Compliance
	DAD development and maintenance	Engineering
	Implement geographic information system (GIS) applications	Special Services
Assistance Training	SDWIS database development and maintainance	Special Services
	Staff assistance to Drinking Water Board	All
	Technical assistance to water operators	All
	General partnering (targeted training, cooperative followup, planning)	All
	Educate locally elected officials and their staff	All
	Water quality problems, technical assistance	All
	Perform feasibility studies	Engineering
	Support for Permanent Community Impact Board	Engineering
	Technical assistance to water treatment plants	All
	Support local water quality alliances (also assigned to Special Services)	Engineering
	State water plan coordination	Engineering
	Training on capacity development and it's issues to consultants, district engineers, others	Engineering
	Ensure Drinking Water Board members have sufficient training to make policy decisions	All
Field Work	Sanitary survey scheduling	Compliance

	Sanitary survey performance and PDA troubleshooting, water system response	Compliance/ Engineering
	Water treatment plant inspections	Engineering
	Construction inspections	Engineering
	Develop and obtain additional useful spatial data	All
	Special studies on water treatment techniques	Special Services / Engineering
	Geologic evaluation of sources	Special Services
Regulatory	Write, implement and revise rules as needed	All
	New Source operating permits	All
	All sections have enforcement comp. With ind. Rules	All
	Enforcement (AOs, BCAs, AG Referrals, Administrative Hearings, Administrative Penalties, etc.)	All
	Properly follow-up on assignments made at the Division's quarterly CAP meetings	All
	Unified Enforcement Oversight System	All
	EPA annual compliance reporting	Compliance
	Improvement Priority System	Compliance
	Utah will implement appropriate prevention and enforcement actions on SNC and Not-approved systems	Compliance
	Public Notice	Compliance
	Consumer Confidence Reports	Compliance
	Report every three years on assistance to significant non-compliers from capacity development program	Engineering
	Quarterly SNC list annotated and back to EPA within 30 days	Compliance
	Copy EPA with enforcement action	All
	Monitoring and MCL Compliance tracking and reporting	Compliance
	Plan reviews / Operating Permits	Engineering
	Grout Witnesses	Engineering
	Surface Water Treatment Rule tracking and reporting (also GWUDISW)	Engineering / Compliance
	Source protection program	Special Services
	Capacity review for new systems	Engineering
	Assure that sampling and reporting is being done in a professional, timely and truthful manner.	Compliance
	When EPA proposes a rule, we will study the impact, prepare appropriate comments, and encourage the affected PWSs to comment. Finalize each rule by developing an appropriate State Rule, and implement.	All
Certification	Backflow Technician Certification	Compliance
	Operator Certification	Compliance
Financial Assistance	Financial assistance programs	Engineering
	Capacity assessments for financial aid	Engineering

	Annual rates and needs survey	Engineering
Misc	Emergency Response / System Security/Project Funding	Compliance/Engineering
	Laboratory Coordination	Compliance
	Annual report	Director
	Support services (Purchasing, contracting, grants, travel, budget preparation budget/expenditure tracking, and financial reporting, cash receipts, fee schedule)	Special Services / Engineering
	Support Board investigations on: Conservation; secondary systems; system security; master planning requirements; State SRF to mutual systems; 1/16 % sales tax issue.	Engineering
	Respond to GRAMA requests	All