

DEPARTMENT OF ENVIRONMENTAL QUALITY

DIVISION OF ENVIRONMENTAL RESPONSE AND REMEDIATION

UST BRANCH

FY 2006 GOALS

- I. Contaminated LUST sites will be cleaned to levels that are protective of human health and the environment.

Measures:

- a. Review and closeout 80 LUST sites between July 1, 2005 and June 30, 2006.^{CPM H5}

STATUS: *103 LUST sites closed*

- b. Complete the investigation of 14 LUST Trust funded sites that have a high potential to be closed based upon the results of the investigation. These site investigations will be completed and results documented by December 31, 2006

STATUS: *32 site investigation reports were completed.*

- c. Develop project schedules for state lead sites. Proceed according to project schedules toward site cleanup and closure.

STATUS: *Sites are proceeding according to projected schedules and budgets.*

- d. Increase the percent of confirmed LUST sites cleaned up and closed out.

STATUS: *88.6% of all confirmed releases have been closed.*

- e. Monitor and evaluate the impact of MTBE on groundwater in Utah

STATUS: *Ongoing. Initiated UST facility and LUST site evaluation process in Groundwater Protection Zones. Staff engineer made a presentation on our process at the March 2006 UST/LUST National Conference.*

- f. Procure new architect and engineering contracts for LUST Trust work by November 28, 2005.

STATUS: *Evaluation of contractors proposals were evaluated and contract were signed and finalized.*

- g. Report on semi-annual basis the number of Corrective Action Plans (CAPs) implemented.

STATUS: *67% of all open LUST sites have a CAP implemented.*

II. Prevent releases of hazardous and toxic substances into the environment

Measures:

- a. For all subgoals under this goal, update report on progress towards goal quarterly.^{CPM H2 H5}

STATUS: *Ongoing*

- b. Conduct or insure completion of leak detection inspections at 100% of the facilities throughout the state by June 30, 2005.

STATUS: *97% of facilities inspected*

- c. 80% of inspected facilities in substantial compliance with leak detection requirements after 60-day inspection follow-up.^{CPM H2}

STATUS: *83% of inspected facilities in substantial compliance with leak detection*

- d. 90% of inspected facilities in substantial compliance with operational requirements after 60-day inspection follow-up.

STATUS: *89% of inspected facilities in substantial compliance with operational requirements*

- e. Identify facilities that remain in non-compliance with release detection & operational requirements two months after the inspection date and initiate appropriate compliance actions.^{CPM H2}

STATUS: *Notice of Intent to Revoke and Orders sent as needed.
535 Speed Memos
16 Notice of Intent to Revoke
8 Orders*

- f. 95% of operational facilities have current Certificate of Compliance by June 30, 2005.

STATUS: *96.8% of all facilities have a Certificate of Compliance*

- g. Track effectiveness of various leak detection methods, including undetected releases, false alarms and inconclusive results.

STATUS: *Data collected as part of inspections and spill reports*

III. Program development and continuous improvement for efficient and effective cleanup of LUST sites

Measures:

- a. Prioritize potential UST enforcement actions by July 31, 2004, and update priority list quarterly.

STATUS: *UST enforcement actions prioritized at least quarterly*

- b. To cost recover state money used to investigate, abate and /or cleanup LUST sites, where the RP is unknown, unwilling, and/or unable, increase the number of cost recovery actions initiated, funds recovered, and settlement agreements completed from the previous fiscal year.

STATUS: *No cost recover money generated over this time period.*

- c. Update the UST Consultant's Certification Test and Manual by March 31, 2006.

STATUS: *Manual completed and finalized. Exam will be finalized by August 31, 2006.*

- d. Review and evaluate the need to update the LUST Reference Manual. If needed, update the Manual by June 1, 2006.

STATUS: *Workgroup is looking at combining the manual with the Certification Manual.*

IV. Employees

1. Provide employees clear guidance and direction to successfully fulfill their responsibilities.

Measures:

- a. Negotiate performance plans, consistent with strategic goals and objectives, with specific measurable performance criteria for all staff, by June 30, 2006.

STATUS: *Waiting for the department's new 3 tier evaluation policy to be finalized.*

- b. Conduct informal 1 on 1 performance evaluations quarterly for all staff to discuss status of assigned projects to provide feedback and direction. Formal review by June 30, 2006.

STATUS: *Formal reviews were completed by June 15, 2006.*

V. Implement measures to allow for employee development

Measures:

- a. Develop a training needs list by October 1, 2005.

STATUS: *Standard completed.*

- b. Recognize staff for specific exemplary performance in customer service, individual task accomplishments, teamwork, and support for Department Mission, Vision, and Operating Principles.

STATUS: *13 Class Awards, 32 On-the-Spot Awards, 5 Shirts, and 2 Administrative Leaves were granted*

- c. If funding allows, provide training for all employees, appropriate to experience and need of each person, and provide at least one training opportunity for each staff member by June 30, 2006.

STATUS: *Over 30 in-state and 31 out-of-state training opportunities were provided.*

VI. Customer service

- 1. Improve customer service by conducting proactive public communication and education activities.

Measures:

- a. Publish bi-annual Newsletter by November 2005 and May 2006.

STATUS: *The Fall 2005 Newsletter was sent out in November 2005. The Summer 2006 Newsletter was sent out in July.*

- b. Each project manager will perform 15 site visits to LUST sites in order to provide customer assistance to owners.

STATUS: *216 site visits performed during the fiscal year*

VII. Determine and evaluate budgetary requirements to manage a viable UST program

Measure:

- a. Complete budget for staffing, equipment, travel and organizational needs by November 11, 2005. Review budget status within 30 days after the end of each

quarter.

STATUS: *Budget reviewed monthly*

VIII. Enhance policy makers' (Legislature, other Elected Officials, and Boards) Understanding of Environmental Issues

1. Keep the Solid and Hazardous Waste Control Board informed of important and relevant information regarding the UST program

Measures:

a. At each SHWC Board meeting, prepare relevant information for Board members on environmental policy issues.

STATUS: *Tank updates provided monthly to the Board*

IX. Coordination with local health departments (LHD) and local governments

1. Provide adequate oversight of local health departments.

Measures:

a. Review contract performance with LHDs by December 1, 2005 and May 15, 2006.

STATUS: *Contract reviewed in person with each LHD*

b. Conduct semi-annual inspector training by December 31, 2005, and June 30, 2006.

STATUS: *Inspector training held December 8, 2005 and one on one training in the summer. Staff continues to provide one-on-one leak detection training for LHD inspectors on an ongoing basis.*