

**PERFORMANCE PARTNERSHIP AGREEMENT (PPA) FY 07**  
**Between**  
**THE UTAH DIVISION OF DRINKING WATER (STATE)**  
**And**  
**REGION 8 U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)**

Preamble

This is a performance partnership agreement between the Utah Division of Drinking Water hereinafter referred to as “State” and the Drinking Water Program within the Environmental Protection Agency’s Region 8 office, hereinafter known as “EPA”. The purpose of this agreement is to ensure, to EPA’s satisfaction, that the delegated drinking water programs are satisfactorily administered.

Maintain Core Programs

The State will maintain and implement the core programs, as required by federal and state statutes and rules, and as reflected in program authorizations and other formal agreements.

Maintain National Databases

The State commits to properly transfer data into regional and national data systems, where federally required data fields are kept current, and that the data is entered accurately and pursuant to definitions and policy. The State will use the SDWIS-State software to accomplish this task. Prior to each submittal, State will perform the error checks resident with FEDREP and make appropriate adjustments with the data to ensure an error free submittal. EPA agrees to accept the error checked files submitted by State and release them to SDWIS-ODS. The State commits to maintain its database and assist, when requested to do so and as resources are available, those responsible for the national database. This includes data entry, quality assurance and data validation for assuring timely and complete updating of information for the purpose of data retrieval by EPA staff and managers.

The State commits to transmit water system inventory information and violation and enforcement data to SDWIS within 45 days after the end of each calendar quarter. For systems identified on the SNC lists, the State will look at all the violation and submit SDWIS “return to compliance” information where applicable.

***STATUS: Staff has reported needed information on time each quarter to EPA. Staff has also reported additional information as needed to resolve or “return to compliance” issues for systems on EPA’s SNC lists.***

Implementing New EPA Rules

State will ensure new regulatory violations are tracked and reported to SDWIS the quarter after occurrence. When final guidance is issued, The State will start working on implementing reporting requirements. EPA Region 8 commits to provide the State the SDWIS reporting mechanism as soon as it's available from EPA HQ, prior to any new regulatory implementation date, if possible.

EPA Region 8 will provide information/instructions and/or documentation specific to the new codes used to report compliance assistance visits (a new code under sanitary surveys) and the State will report these visits as well as Sanitary Surveys on a quarterly basis to SDWIS. The State will also use the new SDWIS code to report follow-up visits for formal enforcement as they occur. If the State does not have an approved primacy package for any new rule the State commits, for rules that are enforceable by EPA, to provide EPA a list of violators within 60 days of identifying noncompliance.

EPA recognizes that State must go through an extensive process to adopt new regulations. Further EPA recognizes that it is desirable for State to go through the process only once. Therefore EPA commits to make its best effort to timely review and provide feedback on all interim primacy packages submitted so as to eliminate, where feasible, any potential changes to the final package submission. EPA and Utah recognize that the State has interim primacy consistent with SDWA 1413(c) from the date of submission of its final rule package.

**STATUS:** *Staff has adopted all the pending EPA rules except for the Ground Water rule which is not required to be adopted until October 2008.*

#### TCR/SWTR

The State will provide to EPA an updated list of all systems that are required to filter under the SWTR, but are not yet filtering. Additionally, the State will report those violations to EPA in the format used for quarterly CAP meetings. For those still on compliance schedules, the State will provide the schedule from the enforcement document to EPA. If any systems are not under compliance schedules, the State will provide for each system a rationale and the proposed state action and time frame for securing an enforceable compliance schedule. The State will identify any additional actions and the time frames for completing assessments of groundwater under the influence of surface water, and the systems for which such assessments need to be completed.

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**STATUS:** *This involves both engineering and compliance staff. It has not been completed and needs some additional work.*

### Safe Drinking Water Act Enforcement

The State commits to annotating the quarterly SNC lists, and will return the annotations to EPA within 30 days of receipt of the list and periodically thereafter as appropriate.

The State commits to either a) conduct formal enforcement, as appropriate, or b) refer the system to EPA for enforcement on all unresolved SNCs within 6 months of becoming identified as an SNC. The State commits to addressing SNCs before they become Exceptions and the goal is to take action to prevent Exceptions.

The State commits to providing EPA a copy of all settlement agreements for systems identified as SNC's, both administrative and judicial, including penalty calculations (documenting gravity and economic benefit calculations) and any penalty justifications. These will be provided no later than October 31, 2006.

The State commits to reviewing and revising State enforcement escalation policies to ensure enforcement actions occur before a system becomes a SNCs, the policies address all types of violations relating to EPA's regulations, and provide a response to these violations. The State commits to revise, incorporate EPA input into, finalize and implement the State's enforcement escalation policy by October 31, 2006.

**STATUS:** *DDW is holding on finalizing the enforcement escalation policy until it is assured that the "return to compliance" uploads into the federal database (SDWIS-FED) are consistently and completely being received by SDWIS-FED.*

The State shall report on the status of lead response actions taken by community and non-transient non-community water system whose 90<sup>th</sup> percentile tap samples have exceeded the lead action level. This report shall be provided to EPA by May 1, 2007.

**STATUS:** *No report provided.*

### Safe Drinking Water Enforcement Oversight

The State agrees that EPA will use the new version of the Uniform Enforcement Oversight System (UEOS) for evaluating the State's enforcement performance in FY 2007. The State will be given the opportunity to reconcile the national database information and review a draft report of the assessment before the enforcement evaluation is finalized.

The State shall commit to conducting sanitary surveys every 3 years for community surface water systems (or 33.3%) and every 5 years for non-community surface water and ground water systems (or 20%). Sanitary survey reports are to be completed within 90 days of completion of field work. EPA will request copies of up to 25 sanitary survey reports after the end of the FY for the purpose of conducting an oversight evaluation.

**STATUS:** *We are on course for having the surveys done every three years. We have been working on a system to consolidate a list of surveys in an assigned geographical area to facilitate work efforts and minimize travel. We have been working towards having different agencies rotate every three years on looking at each individual system. There are some local health departments that won't perform sanitary surveys which makes that difficult. To my knowledge the reports have been submitted within the 90 day window upon completion of the survey with couple of isolated instances. The 25 surveys will be supplied to EPA after the end of FY 2007.*

# DEPARTMENT OF ENVIRONMENTAL QUALITY

## DIVISION OF DRINKING WATER FY 2007 GOALS-END OF YEAR REPORT

### I. ENVIRONMENT

#### Drinking Water

Establish state rules to require all future public water systems to be public entities of the state.

##### **Measures:**

- a. Work with AG's office to determine necessary legal steps to take and report to Drinking Water Board on September 8, 2006.
- b. Have draft rules ready for the January 12, 2007 Drinking Water Board meeting.
- c. Have final rules adopted by the May 2007 Drinking Water Board meeting.
- d. Begin training local government officials of rule changes March 2007, End June 2007.

**STATUS:** *The Board held public hearings on the proposed rule. After many comments opposed this rule action, the Board voted not to finalize the proposed rule.*

Develop a public education paragraph to be used in future CCR's that explains the do's and on'ts of cross connection issues for water utility customers.

##### **Measures:**

- a. By July 31, 2006, will meet with key DDW staff, RWAU and key water system staff to discuss the language needed for a paragraph of public education related to cross connection issues for use in CCR's of any size system.
- b. By September 30, 2006, resolve the language of the paragraph to meet the intent of the goal with respect to all size systems.
- c. By November 30, 2006, incorporate approved educational paragraph into the CCR template for use.

**STATUS:** *Task completed and part of the RWAU template.*

The Compliance Section will work to improve the reporting of analytical data to DDW. <sup>CPM E6</sup>

**Measures:**

- a. By October 2006 EPA will present a status report at the ASDWA annual conference on its efforts to standardize the electronic submittal of parametric data from certified laboratories to State Primacy Agencies' SDWIS databases.
- b. DDW, in consultation with the Drinking Water Board, will adopt rules by June 30, 2007, that requires the electronic submission of analytical data consistent with EPA guidelines for processing directly into the SDWIS database.

**STATUS:** *This task is not completed, but is carried over to the next fiscal year. The Division is working on enabling the electronic transfer of data from the labs before proceeding with rules to require such. The enabling part is still being worked on. Currently: Bear River and Chemtec Ford are submitting Bacteriological data electronically. Richards, Jordan Valley WCD, Metropolitan Water, and Summit labs are in the process of coming online. Davis labs are undecided on whether they are going to participate. Chemical data is on hold and still in the preparation state. Some of the labs have expressed interest and Dave Hansen will work with Rachael Cassady as we implement the program.*

The Division will coordinate with RWAU and AWWA-IMS in providing assistance to PWS's to enable them to prepare vulnerability assessments and emergency response plans.

**Measures:**

- a. The Compliance Section will plan training events with the RWAU and AWWA-IMS by July 31, 2006.
- b. The Compliance Section will assist the RWAU and AWWA-IMS in delivering training throughout the fiscal year.
- c. The Compliance Section will coordinate with the Engineering Section in identifying security and emergency response issues that need to be address in the plan review and approval process.

**STATUS:** *Numerous training sessions were held in cooperation with the RWAU and AWWA-IMS.*

**II. CUSTOMER SERVICE**

**Drinking Water** <sup>CPM W12</sup>

Improve the State Revolving Loan Fund (SRF) Program to include: Allow for funding of automated meters, require all applicants to complete a vulnerability assessment and emergency response plan,

make adjustments to the interest rate point system, make applications available online, and consider

ways to make the state and federal programs uniform.

**Measures:**

- a. Present recommendations to the Drinking Water Board at the August 2006 meeting.
- b. Finalize recommendations prior to, but no later than, the January 2007 Drinking Water Board meeting.

**STATUS:** *This task has been completed.*

### **III. STATE-BASED REGULATION OF ENVIRONMENTAL PROGRAMS**

#### **Drinking Water**

The Division will evaluate EPA's Groundwater Rule and formulate an implementation plan.

**Measures:**

- a. Upon receipt of the final rule from EPA expected in August 2006, Compliance Staff will identify the elements of the rule by October 31, 2006.
- b. By November 30, 2006, the Compliance Section will define for the Special Services Section the information needs in classifying aquifers as "vulnerable" and the two sections will commence to work cooperatively with the DEQ assigned IT staff in databasing the information.
- c. By February 28, 2007, the Compliance staff will develop a plan and time schedule for the following activities: i) rule writing, review and adoption, ii) Sanitary Survey enhancements, iii) SDWIS tracking schema, iv) DDW and LHD surveyor training and v) public water system training.
- d. The Division will implement the provisions of the plan and time schedule developed under item c above.

**STATUS:** *The rule was finalized by EPA on October 11, 2006 and it made measure "b" optional. Staff is assessing the status of existing rules and Division activities to determine the needed enhancements to comply with rule requirements. Staff has also conducted preliminary training amongst water utilities.*

The Compliance Section will evaluate EPA's DBP stage 2 and LT2ESWTR Rule and develop corresponding state rule by the end of calendar year 2006. Water systems report to IPMC.

**STATUS:** *DDW submitted primacy packages to EPA on the Stage 2, LT2 and LT1 rules on August 1, 2007.*

Develop and adopt revisions to the Disinfection Rule and create companion guidance document(s) for R309-520-14. Revisions will be for ultra-violet, ozone, chlorine dioxide, and chlorination.

**Measures:**

- a. Complete first draft for internal review by June 30, 2006
- b. Send draft out and receive comments from water systems by August 15, 2006.
- c. Complete final draft by October 15, 2006.
- d. Present rule to Drinking Water Board at the November meeting.
- e. Provide training to water systems at various OpCert trainings, RWAU conferences, and AWWA conferences.

**STATUS:** *A draft rule has been prepared and is currently under staff review. Anticipate presenting draft rule to the Board on February 29, 2008.*

Update the IPS rule to incorporate new rules and sanitary survey updates.

**Measures:**

- a. By November 30, 2006 the Compliance Section will define the needed rule changes and present a rule change package to the Drinking Water Board for authorization.
- b. By December 31, 2006 the Compliance Section will work to incorporate consistent changes in the ESS and PDA Sanitary Surveys.

**STATUS:** *The IPS rule (R309-400) was updated and adopted at the March 1, 2007 Board meeting. Staff is working to incorporate points for all new issues into the SARA IPS report by February 1, 2008.*

Improve source protection compliance.

**Measures:**

- a. *Surface Water Source Protection Plans Not Submitted* - As of February 2006, there were three in-use surface sources owned by three public water systems that have never submitted source protection plans. Our goal is to reduce the number of public water systems (PWSs) out of compliance by 100 % (all three) Target date: April 30, 2007.

**STATUS:** *Goal was achieved*

- b. *Ground Water Source Protection Plans Not Submitted* - As of February 2006, there are 3 groundwater sources in use that are owned by 3 PWSs that have not submitted source protection plans. Our goal is to reduce the number of sources/systems out of compliance by 2 (66%). Target date: April 30, 2007.

**STATUS:** *Goal not met (compliance effort is ongoing)*

- c. *Disapproved Ground Water Source Protection Plans* - As of February 2006, there were 21 sources in use that are owned by 11 PWSs that have disapproved source protection plans. Our goal is to reduce the number of systems out of compliance by 6 (50%). Target date: April 30, 2007.

**STATUS:** *Goal was achieved*

- d. *Ground Water PERs Not Upgraded* - As of February 2006, there were 23 sources in use that are owned by 23 PWSs that have not upgraded their PERs to source protection plans. Our goal is to reduce the number of sources/systems out of compliance by 12 (50%). Target date: April 30, 2007.

**STATUS:** *Goal not met (compliance effort is ongoing)*

- e. *Ground Water PERs Disapproved* - As of February 2006, there were 11 sources in use with disapproved PERs that are owned by 9 PWS. Our goal is to reduce the number of sources out of compliance by 9 (100%). Target date: April 30, 2007

**STATUS:** *Goal not met (compliance effort is ongoing)*

- f. *Updated Ground Water Source Protection Plans Not Submitted* - As of February 2006, there were 94 systems with 187 sources that have not submitted the updated source protection plans for their wells or springs. Our goal is to reduce the number of PWSs out of compliance by 47 (50%). Target date: April 30, 2007

**STATUS:** *Goal was achieved*

#### **Tasks**

- a. Contact all water systems not yet in compliance with the surface and ground water source protection rules. By: May 30, 2006.
- b. Assist any systems that need help to comply. This may include site or office visits, additional GIS work beyond what has already been done for the PWSs, or phone consultations. Ongoing (Complete by April 30, 2007).
- c. Evaluate progress toward the above stated goals. Contact any PWSs that are still not

in compliance and offer appropriate assistance. By: October 31, 2006.

- d. Revisit each goal, evaluate success, and apply same process to any remaining systems that are not in compliance. By: January 31, 2007.

**STATUS:** *all tasks accomplished*

Make sure IPS is updated as new rules are implemented.

Review pump test requirements for wells with respect to rating well yields and recommend a revision to rule.

**Measures:**

- a. By December 31, 2006 review pump test requirements for wells, determine what criteria should be used for well capacity rating (e.g. 24-hour test at 1.5 times rated capacity), and determine if rule should be revised.
- b. Present proposed rule to Drinking Water Board at the January 2007 meeting.

**STATUS:** *Goal was achieved.*

#### **IV. PARTNERSHIP WITH FEDERAL, STATE, LOCAL AND TRIBAL GOVERNMENTS**

##### **Drinking Water**

Work with LHDs, district engineers, county planners, and others to develop guidance relating to the SB60 requirements. Arrange to attend conferences/workshops held by LoC&T, and Association of County Planners as part of education and coordination effort.

**Measures:**

- a. Develop guidance by October 31, 2006
- b. Prepare and deliver training at the various organizations listed above conferences by June 30, 2007.

**STATUS:** *Goal needs to be revised. The Utah LC&T prepared some in-depth guidance 2 years ago and has made it available to communities, including making presentations at their conferences and other conferences. Draft guidance was never completed by Division, but the work by the LC&T exceeds what Division staff could have done. Staff has become involved in the LC&T and has made presentations at their conferences. The Drinking Water Board and Division have decided to partner with the Rural Water Association of Utah, set new goals and*

*take an approach to the problem that it should be able to accomplish and which should be more effective.*

## **V. EMPLOYEES**

### **Drinking Water**

In conjunction with the successful transition from DMAC to SDWIS-State, have a Division celebration/picnic before July 31, 2006.

**STATUS:** *Dianne Nielsen hosted a lunch for staff involved in the conversion process.*

Secretaries will become more proficient in software and cross-train one another.

#### **Measures:**

- a. By December 31, 2006, the secretaries will start taking computer classes or review new computer training manuals to keep update don their computer skills. The secretaries will also be able to help staff out as needed. This goal is carried over from 2006, and will be an on-going goal.

**STATUS:** *Goal was achieved. Goal will be on-going.*

- b. By December 31, 2006, each secretary will have a training session with the other secretaries on their job duties. The training will be conducted during their secretary meetings. This goal is carried over from 2006, and will be an on-going goal.

**STATUS:** *Goal was achieved. Goal will be on-going.*

Staff meeting trainings on Program(s). Each employee will be assigned to conduct a training session during a staff meeting regarding their job. This will be an on-going goal, until each member of the Division has had a chance to give a training session.

**STATUS:** *Goal was achieved. Goal will be on-going.*

## **VI. ENHANCE POLICYMAKERS' UNDERSTANDING OF ENVIROMENTAL ISSUES**

### **Drinking Water**

Track the progress of the legislative Water Task Force.

**STATUS:** *Progress was tracked. The task force completed its work, but the membership continues with emerging issues.*

Complete a Division annual report by August 2006.

**STATUS:** *No report was prepared.*

Work with other water agencies to develop a public education campaign to be ready for Drinking Water Week in May 2007.

**STATUS:** *The Division sent a letter to utilities inviting participation in water week and DEQ provided some funding*

## **VII. INFORMATION TECHNOLOGY**

### **Drinking Water**

Plan for and implement the Department electronic document management system.

Make improvements to the Division's web site.

Complete, maintain and enhance the SDWIS/SARA database.

#### **Measures:**

- a. Mark Jensen of the Special Services Section will complete the migration of deficiency, waiver, operator certification, backflow technician and analytical data from DMAC to SDWIS/SARA by May 12, 2006.
- b. Appropriate Compliance Section staff will thoroughly parallel test all SDWIS/SARA functions between May 1 – June 30, 2006 and then cooperatively work with Tad Wimmer and Bob Shipman to ensure correct interpretation, presentation and printing of data.
- c. Through the parallel testing phase occurring between May 1 and June 30, 2006 and the on-going rule implementation phase occurring between January 1, and June 30, 2006, the Compliance Section staff will become conversant with the use of the SDWIS and SARA databases.
- d. During the period between July 1, 2006 and October 1, 2006 Engineering and Special Services Section staff will become conversant with the SDWIS/SARA databases.

**STATUS:** *The migration project was completed by July 1, 2006.*

Obtain accurate location data for public water system facilities.

#### **Measures:**

- a. Distribute a monthly list of public water system facilities for which we do not have location data. This is intended to encourage surveyors to obtain location data during

sanitary surveys. The first list will be distributed by July 31, 2006.

- b. Work with the sanitary survey personnel to develop a process to incorporate location data during sanitary surveys, and to record the collected data in the SDWIS database. Consider surveyors within DDW and in local health departments. Meet and develop the process by July 31, 2006.
- c. Obtain locations for 25% (42 of 166 sources) of the Community water sources that do not have locations (from a total of 2167 sources in Community systems). This may be accomplished by a combination of sanitary surveys, digitizing, and new source review data. Complete by May 31, 2007.
- d. Obtain locations for 25% (8) of the sources in active NTNC and NC water systems that are planned or in use that do not have locations (from a total of 619 sources in active NTNC and NC systems). Complete by May 31, 2007.
- e. Obtain names and locations for 10% (177 of 1772) of the storage tanks in active water systems. This may be accomplished by a combination of sanitary surveys, mailings, and other appropriate methods. Complete by May 31, 2007.
- e. Implement the standard DAD location form on the DAD New Source Review page. Complete by August 31, 2006.

**STATUS:**     *Goal and measures substantially achieved*

Complete digitizing of all source protection zones through the UIC grant. – Special Services

**Measures:**

- a. Work with AGRC and WQ personnel to digitize all of the source protection zones from DWSP plans which have gained concurrence. Our first responsibility is to find the proper maps in the DWSP files and make them available for digitizing. Complete by October 31, 2006.
- b. Work with AGRC personnel to check quality of the digitizing work. Track the zones as they are digitized, and combine them with the zones that were previously digitized. Complete by October 31, 2006.
- c. Develop a process for in-house heads-up digitizing. We will develop our own digitizing capabilities so that we can make updates as protection zones are modified by water suppliers. Complete by September 30, 2006.
- d. Work with the electronic document management team to implement a large-format scanner for heads-up digitizing. Timing of this step depends on when we receive the large-format scanner. Complete by April 30, 2007.

**STATUS:** *Goal achieved and tasks accomplished.*

Update DRU to include financials for SRF program-Engineering, Special Services

**Measures:**

- a. Create infra-structure in DRU database to make SRF program financial information available to internal and external customers. Complete by December 2007.
- b. Develop reports in DRU to integrate and accurately compute information. Complete by March 2007.
- c. Develop reconciliation procedures to ensure integrity of financial information in database. Complete by November 2007.

**STATUS:** *Item “a” has been accomplished for Division staff, DEs, and possibly other external customers who have access to DRU through the Department. Some accomplishments have been made on items “b” and “c”. Staff want to continue working on these three elements of this and link other files to DRU, as resources (time) allow.*

Visionistically develop web site access of all agency funding sources to meet customer needs (identify contacts, funding balance sheets, etc.).<sup>CPM W12</sup>

**Measures:**

- a. Develop a SRF Program web page, available to potential borrowers, that identifies potential funding sources for drinking water projects. Include links to various state and federal agencies, non-profit organizations and people to contact. Complete by April 2007.
- b. Develop an interactive secure link from the web to access SRF financial information by its current loan recipients. Complete by June 2007.

**STATUS:** *Item “a” - Staff worked with other funding agencies and Rural Water Association of Utah (RWAU) and RWAU developed the web page where water systems can check on available funding sources for their type project and individual requirements. The links have not been established, yet. The Division is not able to work on measure “b” at this time. The department is working on web access for Operation Certification. When completed, that programming work should be available to use for other applications, such as this goal.*

Complete and implement a Division strategic IT plan.

**Measures:**

- a. Receive electronic data from labs and DDW's customers (e.g. application forms, renewal forms, etc.) and push that data into appropriate databases.
- b. Upgrade DDW's web site to allow easier access to information. Convert the web site to the DEQ Standard of Cascading Style Sheets (CSS).
- c. Implement document management implementation.
- d. Make DRU and SARA web capable.
- e. Make our database information fully available to regional engineers, local health departments, local planners, etc.
- f. Integrate all of our current and future software: SDWIS; SARA; DRU; ESS; Document Management Software; GIS
- g. Improve staff productivity and performance through IT automation.

- STATUS:**
- a. *Staff is receiving some electronic transfer of bacteriological samples and are currently trouble-shooting the management issues with receiving data via this format. As the issues are worked out we anticipate receiving approximately 50% of the bacteriological data in this manner by July 1, 2008.*
  - b. *Completed*
  - c. *Staff are proceeding with the Documentum project*
  - d. *The security module is being worked on by Tad. Once that has been completed and tested then we can push DRU & SARA to the web one piece at a time.*
  - e. *The security module is being worked on by Tad. Once that has been completed and tested then we can push DRU & SARA to the web one piece at a time.*
  - f. *Waiting on completion of tasks d & e.*
  - g. *Waiting on completion of tasks d & e.*

**Division of Drinking Water - FY 07 Core Activities**

Category	Activity	Responsibility
Philosophy, Culture	Customer service oriented	All
	Implementation of DEQ Operating	All

	principles	
	Actively seek feedback from our customers	All
	Maintain good communication and partnerships with all of DDW's customers	All
	Effective inter-section communication	All
	Effective inter-divisional communication	All
<b>Staff</b>	Ensure staff are technically trained to accomplish mission	All
	Reward and recognize employees for excellent work	All
	Serve on national and state committees	All
	Employee job ownership/employee empowerment	All
	Secretaries forward calls to the proper staff member or agency	All
<b>IT, Gov e-business</b>	Internet homepage maintenance	All
	SDWIS data reporting	Compliance
	DMAC database	Compliance
	Automate water treatment plant report transmission	Compliance
	DAD development and maintenance	Engineering
	Implement geographic information system (GIS) applications	Special Services
	SDWIS database development and maintainance	Special Services
<b>Assistance Training</b>	Staff assistance to Drinking Water Board	All
	Technical assistance to water operators	All
	General partnering (targeted training, cooperative followup, planning)	All
	Educate locally elected officials and their staff	All
	Water quality problems, technical assistance	All
	Perform feasibility studies	Engineering
	Support for Permanent Community Impact Board	Engineering
	Technical assistance to water treatment plants	All
	Support local water quality alliances (also assigned to Special Services)	Engineering

	State water plan coordination	Engineering
	Training on capacity development and it's issues to consultants, district engineers, others	Engineering
	Ensure Drinking Water Board members have sufficient training to make policy decisions	All
<b>Field Work</b>	Sanitary survey scheduling	Compliance
	Sanitary survey performance and PDA troubleshooting, water system response	Compliance/
	Water treatment plant inspections	Engineering
	Construction inspections	Engineering
	Develop and obtain additional useful spatial data	All
	Special studies on water treatment techniques	Special Services / Engineering
	Geologic evaluation of sources	Special Services
<b>Regulatory</b>	Write, implement and revise rules as needed	All
	New Source operating permits	All
	All sections have enforcement comp. With ind. Rules	All
	Enforcement (AOs, BCAs, AG Referrals, Administrative Hearings, Administrative Penalties, etc.)	All
	Properly follow-up on assignments made at the Division's quarterly CAP meetings	All
	Unified Enforcement Oversight System	All
	EPA annual compliance reporting	Compliance
	Improvement Priority System	Compliance
	Utah will implement appropriate prevention and enforcement actions on SNC and Not-approved systems	Compliance
	Public Notice	Compliance
	Consumer Confidence Reports	Compliance
	Report every three years on assistance to significant non-compliers from capacity development program	Engineering
	Quarterly SNC list annotated and back to EPA within 30 days	Compliance

	Copy EPA with enforcement action Monitoring and MCL Compliance tracking and reporting Plan reviews / Operating Permits Grout Witnesses Surface Water Treatment Rule tracking and reporting (also GWUDISW) Source protection program	All Compliance Engineering Engineering Engineering / Compliance Special Services
	Capacity review for new systems Assure that sampling and reporting is being done in a professional, timely and truthful manner.	Engineering Compliance
	When EPA proposes a rule, we will study the impact, prepare appropriate comments, and encourage the affected PWSs to comment. Finalize each rule by developing an appropriate State Rule, and implement.	All
<b>Certification</b>	Backflow Technician Certification Operator Certification	Compliance Compliance
<b>Financial Assistance</b>	Financial assistance programs Capacity assessments for financial aid Annual rates and needs survey	Engineering Engineering Engineering
<b>Misc</b>	Emergency Response / System Security/Project Funding  Laboratory Coordination Annual report Support services (Purchasing, contracting, grants, travel, budget preparation budget/expenditure tracking, and financial reporting, cash receipts, fee schedule) Support Board investigations on: Conservation; secondary systems; system security; master planning requirements; State SRF to mutual systems; 1/16 % sales tax issue. Respond to GRAMA requests	Compliance/  Engineering Compliance Director Special Services / Engineering  Engineering  All