

ATTACHMENT B
**CENTRAL UTAH PUBLIC HEALTH DEPARTMENT
ENVIRONMENTAL SERVICE DELIVERY PLAN FY2011**

AIR QUALITY/ASBESTOS/LEAD-BASED PAINT

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Effectively implement Asbestos/Lead-Based Paint Programs to protect the environment from Asbestos/Lead-Based Paint contamination and the public from asbestos related diseases and lead poisoning.	Provide information to the public about the Utah Lead-Based Paint Abatement and Renovation Programs through outreach activities, answer telephone calls, and provide Lead-Based Paint literature to the public as requested. Contact local permitting agencies that issue renovation permits to discuss Lead-Based Paint Renovation, Repair, and Painting Rule Program requirements.	Document public information outreach activities, number of telephone calls made/received, literature distributed, and local permitting agencies contacted on DAQ reporting forms.	Annually (on or before July 15, 2010).
	Provide information to the public about the Utah Asbestos Program through outreach activities, answer telephone calls and provide Asbestos literature to the public as requested. Report renovation/demolition activities to the Utah Division of Air Quality staff when observed. Contact local agencies that issue renovation/demolition permits to discuss requirements for asbestos inspections prior to renovation/demolition activities.	Document public information outreach activities, number of telephone calls made/received, literature distributed, number of renovation/demolition activities reported to the Utah Division of Air Quality, and local permitting agencies contacted on DAQ reporting forms.	Annually (on or before July 15, 2010).

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DRINKING WATER QUALITY

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Maintain superior drinking water quality by ensuring adequate facilities, source protection and timely assistance to water system operators.	LHD will provide basic service including but not limited to exam proctoring, random samples collected, distribute test bottles/bags, emergency response, public relations, report information on new systems, provide technical assistance. Purchase necessary computer hardware/software and related equipment compatible to facilitate access to the DDW database.	Number of Operator Certification Exams Proctored. Number of emergency responses performed. Number of new systems reported to DDW.	Semi-annually

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
<p>Water Systems Sanitary Survey.</p> <p>Utilizing Division staff, district engineer, local health department and forest service personnel to ensure that sanitary surveys are conducted using established forms and following established guidance protocol.</p>	<p>Water Systems Sanitary Surveys.</p> <p>Utilize Division staff to ensure that sanitary surveys are conducted using PDAs and following established guidance protocol. Conduct ESS sanitary surveys for reimbursement:</p> <p>Enclosed is the proposed list of Sanitary Surveys for the next year contract; not to exceed 14 surveys for the year. Also enclosed are the 6 surveys that were not completed in the 2010 contract year that you agreed to accomplish that contract year. The actual surveys may vary slightly as the Division of Drinking Water implements bundling of systems for better efficiency, cost effectiveness and the rotation of surveys through different skill sets (LHD personnel, DDW Engineers, District Engineers and DDW Compliance).</p> <p>Central District Sanitary Survey Schedule</p>	<p>Number of Sanitary Systems surveyed.</p>	<p>When surveys performed plus quarterly summaries.</p>

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	<p>FY 2010-2011</p> <ol style="list-style-type: none"> 1. 14008 Lynndyl 2. 14029 Shiloah Wells Water Co. 3. 16003 Maryvale 4. 16008 Otter Creek Lake St. Beach 5. 20034 Mt. View Com Park LLC 6. 20025 Manti Community CG 7. 20009 Sterling Town Water System 8. 20033 Twelve Mile Flat CG 9. 20011 Ephraim 10. 14013 Holden 11. 14050 Intermtn Power 12. 14055 Oak Meadows Subdivision 13. 14021 Sherwood Water Co. 14. 16010 Hoover's Café <p>FY 2009-2010 – Not Completed</p> <ol style="list-style-type: none"> 1. 21036 Lake View Subdivision 2. 21052 Aspen Heart 3. 21027 Twin Creek CG 4. 21033 Fish Lake Lodge 5. 21009 Joseph 6. 21013 Richfield City 		

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	Survey reports to be completed within 30 days of survey.		
Conduct sanitary survey training for all those who perform sanitary surveys.	Local Health department will send all those tasked to perform sanitary surveys to the Sanitary Survey training.	Number of representatives trained.	Semi-annually
Operator Certification. Ensure	Local Health Department will perform activities listed as Tier I minimal services.	Percentage of regulated water systems with certified operators.	Semi-annually

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
100% of affected systems have certified operators.			

* Per 2009 Letter: The Division of Drinking Water (DDW) agrees to accept paper reports, as you requested, as long as they continue to be received in a timely fashion. This means weekly for the bulk of the sample results. The laboratory staff will need to continue to call the water system operators for total coliform positive samples and the water system operators and DDW staff (Janet Lee 801-536-0088) for e.Coli positive samples. The lab will also need to continue to meet the laboratory certification requirements administered by the Department of Health.

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UST

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Prevent releases of hazardous and toxic substances into the environment.	Inspect UST closures.	Number of closure inspections performed.	Monthly, by the 20th of the next month. Inspection forms within two weeks of performing the inspection.
	Review UST closure plans.	Number of plans reviewed.	Monthly, by the 20th of the next month.
	Inspect UST installations, upgrades and repairs.	Number of installation/upgrade/repair inspections performed.	Monthly, by the 20th of the next month. Inspection forms within two weeks of completing the inspection.
	Conduct leak detection inspections at 50% of the certified facilities within district each year. DERR will inspect the remaining certified facilities in the district. The facilities to be inspected each year will be determined by mutual agreement between the District and the DERR.	Number of leak detection inspections performed. Inspection reports submitted on time.	Monthly, by the 20th of the next month. Inspection forms within two weeks of performing the inspection.
	Investigate complaints regarding UST releases, petroleum odors, free product, hydrocarbon-contaminated groundwater and drinking water and other allegations of UST violations.	Number of complaints investigated.	Verbal within 24 hours followed by written report within two weeks. Monthly, by the 20th of the next month.

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	Identify non-notifiers.	Number and location of non-notifiers identified.	Within two weeks of identifying the non-notifier. Monthly, by the 20th of the next month.
	Personnel must be properly certified as UST Inspectors and Groundwater/soil Samplers.	Successfully complete applicable certification or recertification requirements.	

* Per 2009 Letter: DERR also understands Central will no longer do inspections (informal reports) on old, closed sites for the Brownsfield and USTfield programs.

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RADON

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Provide information to the public about Air Quality issues.	Answer questions and provide Air Quality literature to the public as requested. Investigate air quality complaints and refer to DEQ as appropriate.	Number of calls received and literature distributed.	Annually
<p>Problem radon areas are identified. Radon tests results from Division and vendor data are tracked by database by geographic location to enhance identification of problem radon areas.</p> <p>Promote radon awareness, testing, mitigation, and Radon Resistant New Home Construction</p>	<ol style="list-style-type: none"> 1. Answer questions and provide information on radon. Have discounted radon test kit coupons available. 2. Increase radon awareness and testing and when necessary reduce radon levels in homes and schools through mitigation. 3. Provide or facilitate public outreach activities to promote radon awareness and action such as: health fair exhibits, HBA conference exhibits, educational classes, or school projects, etc. 	<ol style="list-style-type: none"> 1. Number of radon test kits ordered and analyzed. 2. Document all radon awareness activities conducted. 	Annually

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SOLID AND HAZARDOUS WASTE/USED OIL

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
<p>Protect public health and the environment from exposure to contamination caused by improper treatment, storage, and disposal of solid and hazardous waste including used oil.</p>	<p>Inspect all used oil collection centers (UOCCs) semi-annually. Document inspections on UOCC Checklists provided by Division of Solid and Hazardous Waste (DSHW). Identify and document all observed non-compliance of used oil rules and regulations. Submit photographs of UOCCs to document conditions and/or non-compliance and resolutions implemented. Ensure all non-compliance issues including used oil spills at UOCCs are followed up. Verify these issues are being addressed by UOCC within an appropriate timeframe. If issues do not get addressed and corrected by the UOCC, ensure that appropriate enforcement actions are taken.</p>	<p>Number of UOCCs inspected, to include checklists, log sheets and documentation (including photographs of the UOCC) of any non-compliance and resolutions.</p>	<p>Semi-annually</p> <ul style="list-style-type: none"> • No later than Jan. 20 (for July – Dec. inspections) • No later than July 20 (for Jan. – June inspections)

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
	Investigate all complaints regarding used oil releases and allegations of used oil violations, including complaints the LHD and DSHW receive from anonymous sources. Submit written documentation and photographs describing the complaint and investigation process, including follow-up procedures and resolutions. For complaints that are resolved quickly, documentation should be submitted when the complaint has been resolved. For complaints that require extended follow-up, documentation should be submitted periodically. Ensure that all complaints are investigated, and verify the issues are being addressed in a timely and appropriate manner. If issues do not get resolved, ensure that appropriate enforcement actions are taken.	Number of complaints investigated, to include documentation (including photographs) of investigation and resolution.	Semi-annually <ul style="list-style-type: none"> • No later than Jan. 20 (for July – Dec. investigations) • No later than July 20 (for Jan. – June inspections)
	All used oil staff should attend and participate in the regularly scheduled used oil steering committee meetings for their area.	Number of Steering Committee meetings attended.	Semi-annually (same as above)
	Perform at least 3 presentations promoting used oil recycling to public groups such as the Chamber of Commerce, high school automotive shops, official boards and other organizations.	Number of public education presentations performed.	Semi-annually (same as above)
	All used oil staff should attend and participate in the used oil training seminar, if one is hosted by the DSHW.	Attendance and participation in used oil training seminar.	Semi-annually

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WATER QUALITY

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Effectively implement the small wastewater disposal system program to protect the environment and enhance relations with and support of local departments.	<p>Manage small wastewater disposal systems to comply with state and local rules for protection of public health and water quality.</p> <ol style="list-style-type: none"> 1. Review, approve and inspect all new systems including supervision of soil tests. 2. Inspect and pursue correction of any system failures. 3. Collect the \$25 for each new on-site wastewater system installed, and remit fees to the Div. Of Water Quality by the 30th day of the month following the end of each quarter. 4. Assure that all health department staff involved in the review, approval and inspection of on-site wastewater systems are trained and certified at the appropriate level per R317-11. 5. Assure that all on-site system work is done by persons certified as appropriate according to R317-11. 	<ol style="list-style-type: none"> 1. Existence of plan review, perc test, soil evaluation and inspection records. 1. Number of systems approved. 1. Number of systems inspected. 1. Total number of systems in county. 1. Number of new alternative or experimental systems permitted. 2. Number and type of failures identified and/or corrected. 3. Fees remitted quarterly to DWQ. 4. All staff are appropriately certified. 5. All work is done by persons appropriately certified. 	Annually
Identify and manage all pollution sources to insure continued	Identification of surface water and ground water pollution sources.	Number of uncontrolled pollution sources identified and addressed or referred to DWQ.	Annually

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
beneficial uses of water and public health protection.			

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EXECUTIVE DIRECTOR’S OFFICE

DEQ/LHD GOAL	LHD OBJECTIVE	ENVIRONMENTAL MEASURE	TO BE REPORTED
Improve the effectiveness and efficiency of state wide delivery of environmental services by strengthening relationships with local health departments and local government.	Contractor will provide office space and support services for one DEQ District Engineer. Update Environmental Service Delivery Plan.	Signed contract between DEQ and Central Utah Public Health Department. Updated Environmental Service Delivery Plan.	Annually (July) Annually (June)